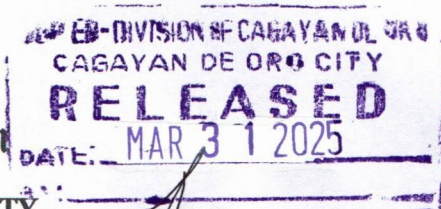




Republic of the Philippines
Department of Education

REGION X
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

25 March 2025

DIVISION MEMORANDUM

No. 294 s. 2025

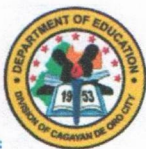
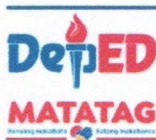
OFFICERS OF THE DAY (OD) OFFICIAL ASSIGNMENT FOR THE MONTHS OF
APRIL, MAY, & JUNE 2025

TO: Concerned Division Office Personnel
This Division

1. This refers to **Division Memorandum No. 478 s.2023** titled Officers of the Day (OD) Official Assignment.
2. To ensure continuous service delivery and client satisfaction, this Office hereby designates personnel as **Officers of the Day** as indicated in the attached schedule. This is in consonance with the Civil Service Commission's Citizen Charter under its feedback and redress mechanism.
3. The assigned personnel will serve as frontline service officer (from 8:00-12:30 NOON and 12:30-5:00 PM) to entertain concerns and queries of all transacting clients and properly channel to concerned employee or section.
4. Furthermore, it is the responsibility of the assigned OD to inform the Head of Office in case of official travel/official business/absences during his/her assigned schedule.
5. Enclosed in this memorandum is the list of the Officer of the Day.
6. For information and strict compliance.

ROY ANGELO E. GAZO
Schools Division Superintendent

DM-027-SGOD-SMME-APAR
March 25, 2025



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
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Office of the Schools Division Superintendent

Enclosure 1: Officers of the Day

Officers of the Day
APRIL 2025

Date	Officer of the Day	Date	Officer of the Day
1 AM	HOLIDAY	24 AM	Lanie M. Signo
PM	<i>Eid'l Fitr</i>	PM	Charise May R. Cebrian
2 AM	Joanne Ruth S. Madela	25 AM	Rochelle A. Luzano
PM	Mary Katherine P. Palamine	PM	Karah Mae Jerusalem
3 AM	Joanne A. Dela Rosa	28 AM	Evelyn Q. Sumanda
PM	Anna Marie D. Larangio	PM	Phoebe W. Taruc
4 AM	Juan A. Mingo	29 AM	Angelie Sillio
PM	Sylvio C. Carciler	PM	Maria Theresa A. Alson
7 AM	Angelito U. Felisilda	30 AM	Louie B. Banaag
PM	Ray O. Maghuyop	PM	Irene H. Lofranco
8 AM	Ma. Jo-Ian Rose Palarca		
PM	Efren B. Facun		
9 AM	HOLIDAY		
PM	<i>Day of Valor</i>		
10 AM	Evangeline B. Lozada		
PM	Beatriz G. Alilin		
11 AM	Helen R. Lucman		
PM	Jerly H. Eluna		
14 AM	Paraida D. Orangot		
PM	Marife A. Ramos		
15 AM	Kristine Harvey D. Via		
PM	Kurt Celica A. Bacas		
16 AM	Kharol Yamomo		
PM	Jonathan Basangan		
17 AM	HOLIDAY		
PM	<i>Maundy Thursday</i>		
18 AM	HOLIDAY		
PM	<i>Good Friday</i>		
21 AM	Cynthia V. Yanez		
PM	Milagros P. Recamadas		
22 AM	Donnacelle E. Ernacio		
PM	Ryan C. Sambaan		
23 AM	Baby Jane J. Nangcas		
PM	Almira K. Reyes		



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Officers of the Day
MAY 2025

Date	Officer of the Day	Date	Officer of the Day
1 AM	HOLIDAY	27 AM	Lilibeth T. Logronio
PM	<i>Labor Day</i>	PM	Luisa Eden A. Del Puerto
2 AM	Charlyn S. Baylon	28 AM	Christy Amor A. Amoguis
PM	Margie G. Andrade	PM	Agustine F. Patlunag
5 AM	James Robert Z. Sijo	29 AM	Marygene Filipino
PM	Jessie Ivan C. Gaspar	PM	Ara Felisilda
6 AM	Christian Daohog	30 AM	Analyn A. Garcia
PM	Nida D. Mandawe	PM	Luzvilla Espinosa
7 AM	Mark Edward D. Olango		
PM	Noelfred B. Balarote		
8 AM	Shirley T. Merida		
PM	January Gay T. Valenzona		
9 AM	Janry B. Colonia		
PM	Ruveneth B. Salazar		
12 AM	Jennifer B. Dadole		
PM	Cenisa I. Baruel		
13 AM	Charisse C. Udang		
PM	Faith C. Cadavos		
14 AM	Ray Ian V. Bernaldez		
PM	Catherine G. Ocate		
15 AM	John Errol P. Capinig		
PM	Hazel Joy P. Zambrano		
16 AM	Rubie Mae R. Sadicon		
PM	Christian Ray R. Dalos		
19 AM	Darlene B. Palamine		
PM	Marife A. Abrogar		
20 AM	Ignacio A. Gabule		
PM	Gleven Chitto B. Manaug		
21 AM	Ma. Angelina H. Bucad		
PM	Angela Vincent Torres		
22 AM	Gemma P. Pajayon		
PM	Marivel O. Pates		
23 AM	Eyzaville Q. Monteza		
PM	Jane B. Vasallo		
26 AM	Tricia Paña		
PM	Cindy Lagat		



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Officers of the Day
JUNE 2025

Date	Officer of the Day	Date	Officer of the Day
2 AM PM	Eleanor Consejo H. Rollan	26 AM PM	Angela Vincent Torres
	Amor A. Radaza		Charise May R. Cebrian
3 AM PM	Derrold Marl S. Aves	27 AM PM	Ma. Angelina H. Bucad
	Mary Caress T. Galono		Arabella G. Labial
4 AM PM	Roy H. Lumban	28 AM PM	Nida S. Mandawe
	Alvic Maries S. Francisco		Jessie Ivan C. Gaspar
5 AM PM	Rodel S. Megollas	29 AM PM	Mark EdwardD. Olango
	Jewilyn U. Jomoc		Christian P. Daohog
6 AM PM	Beverly Anne E. Nicolasora	30 AM PM	Cindy Lagat
	Virgilbob Gomez		Tricia Paña
9 AM PM	Jairus John M. Gochuco		
	Loredelle L. Tacandong		
10 AM PM	Ryan Q. Blanco		
	Alrose A. Veloz		
11 AM PM	Leah H. Neneria		
	Emelyn Regotia		
12 AM PM	HOLIDAY		
	<i>Independence Day</i>		
13 AM PM	Jamcel A. Chacon		
	Pauline C. Angara		
16 AM PM	Luzvilla Espinosa		
	Analyn A. Garcia		
17 AM PM	Kurt Celica A. Bacas		
	Kristine Harvey D. Via		
18 AM PM	Mary Katherine P. Palamine		
	Joanne Ruth S. Madela		
19 AM PM	Beatriz G. Alilin		
	Kharol Yamomo		
20 AM PM	Joan Dela Rosa		
	Angelie Sillio		
23 AM PM	Efren B. Facun		
	Ma. Jo-Ian Rose Palarca		
24 AM PM	Ryan C. Sambaan		
	Donnacelle E. Ernacio		
25 AM PM	Maria Theresa A. Alson		
	Irene B. Lofranco		